

REQUEST FOR QUOTATION

Fresh Produce for the Criss Cole Rehabilitation Center



Date:	Quote Due Date/Time	Submit Quote via email to:
September 12, 2017	September 22, 2017, 2:00 p.m.	Jaynee Williams, CTPM jaynee.williams@twc.state.tx.us (512) 963-4338
Quote #	Service Address:	
320-18-00001	CRISS COLE REHABILITATION CENTER (TEXAS WORKFORCE COMMISSION) 4800 N. LAMAR, AUSTIN, TX 78756	

VENDOR LEGAL ENTITY NAME:	
*DBA (if sole owner):	
MAILING ADDRESS:	
BILLING ADDRESS:	
CITY, STATE, ZIP CODE:	
PHONE NUMBER:	
CONTACT E-MAIL ADDRESS:	
TEXAS IDENTIFICATION NUMBER: (issued by the Texas Comptroller of Public Accounts)	
FEDERAL EMPLOYER IDENTIFICATION NUMBER (issued by the Internal Revenue Service):	
SOCIAL SECURITY NUMBER (if sole owner):	
AUTHORIZED SIGNATURE:	
PRINTED NAME:	
DATE:	

INSTRUCTIONS

1. TWC is interested in establishing a contract with a qualified vendor to provide fresh produce on a weekly basis to the Criss Cole Rehabilitation Center (CCRC) located at 4800 N. Lamar Blvd., Austin, TX 78756.
2. The initial term of contract shall be the date of the Purchase Order (PO) issued by TWC through August 31, 2018. TWC may, at its option, extend the contract for up to one (1) additional one (1) year period.
3. TWC's annual expenditure for fresh produce on behalf of the CCRC is approximately \$10,000.
4. Delivery shall be FOB destination, freight prepaid and allowed.
5. Provide response to the questions below. The space following each question or instruction expands so that complete responses may be provided.

1. CCRC's preferred weekly delivery time is each Monday from 6:00 - 7:15 AM. Indicate your ability to meet this delivery schedule on a consistent basis, or your proposed alternative delivery time. Describe any factors that may affect delivery. Also, describe your practice regarding items that are needed after the weekly order has been delivered, e.g. items inadvertently omitted, or needed on short notice.

2. How do you ensure the quality of your produce? Describe essential quality assurance measures your company implements and standards you adhere to. Provide any information related to quality assurance that you feel is necessary for TWC to understand in evaluating your overall quote, e.g. Safe Quality Foods standards. What is your policy when produce received by TWC is unacceptable from a quality standpoint?

3. Does your company offer an automated online ordering system? If so, describe the system and how it might be beneficial to TWC. Describe any features that allows for customized ordering by TWC. Describe any training that you will provide to TWC on the system at the beginning of the contract period.

4. The items listed on the following page are representative of items commonly purchased on behalf of the Criss Cole Rehabilitation Center. In the spaces provided, quote unit pricing based on your costs from the week of September 4, 2017. Quoted prices will be used for evaluation purposes only and not as fixed prices for an actual order. Please note that on average TWC spends \$250.00 - \$300.00 on a weekly basis for fresh produce.

Describe the pricing structure that the quoted prices are based on and that which would be established for the TWC account.

Texas Workforce Commission – Specifications for Solicitation No. XXXX-XXXX

ITEM	UNIT	PRICE
Apple. Gala. 100 ct	cs	
Apple. Golden. 100ct	cs	
Apples. Red Delicious. 100ct	cs	
Bananas-Breaker Premium "Green Tip"	cs	
Beans. Green, Harvester	cs	
Broccoli Crown. 18 lb/cs	lb	
Cabbage. Green. 50/lb cs	ea	
Cabbage. Red	ea	
Cantaloupes. 9/12/15/18	ea	
Carrots. Cello 48/1#	lb	
Celery. 30/36 ct	ea	
Cilantro. Fresh	ea	
Cukes. Super Select	lb	
Grapes. Red 18/lbs cs	cs	
Green Onions. 48/ct	ea	
Lettuce. Field Greens 3 lbs	ea	
Lettuce. Iceberg Dole 24/ct	cs	
Lettuce. Romaine Premium 24/ct	cs	
Mushrooms. Cello 12/8oz	ea	
Oranges. 88ct	cs	
Onions. Red Large 25/lbs	cs	
Onions. Yellow Medium 50/lbs	cs	
Pears. Bartlett 100/size	cs	
Pepper. Green Bell 25/lbs	lb	
Peppers. Red Bell 25 lbs	lb	
Pepper. Jalapeno #1	lb	
Pineapple. Del Monte Gold 5-8	ea	
Potatoes. Red B-size	cs	
Potatoes. Yukon Gold "A"	cs	
Potatoes. Idaho 70ct	cs	

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Strawberries. Cello 8/lb	cs	
Tomatoes. Cherry 12/pint	flat	
Tomatoes. Loose Ripe	cs	
Tomatoes. Roma # 1	lb	
Watermelon. Seedless Each	ea	
Yams. Jumbo 40#	cs	